Expanded Functions for Dental Auxiliaries

"Amalgam and Resin Restorative Techniques"

Spring 2014 Weekend Classes

Course Content:

An orientation and review session will be held on the Friday evening, January 17, 2014, followed on Saturday, January 18 with a course entrance exam. The test will be administered with both written and practical testing methods. Due to the advanced nature of this dental assisting course, an adequate knowledge of anatomy, terminology and instrumentation is essential for successful participation. It is mandatory to attend the first weekend in order to continue with the course. Failure to take or pass either entrance exam will result in a withdraw, and a $445.00 fee will be assessed to cover non-recoupable costs. The remaining $905.00 will be credited towards a future Expanded Functions (EFDA) program. No refunds will be issued.

In the remaining instructional sessions students will receive training in terminology, anatomy, rubber dam technique, resin and amalgam restorative techniques for Class I, II, III, IV and V restorations, as well as the necessary matrix technique for each restoration.

All sessions will be held at the dental school in laboratory room S315. Attendance is mandatory at all sessions!

Employers: It is necessary and important that students have opportunities for supervised clinical application of their skills in the office of their employing dentist between instructional sessions.

For students who require additional hands-on practice, a typodont can be purchased for an additional $325. However, purchasing a typodont does not eliminate the requirement to be employed in a dental office.

Training:

You will receive a total of 52 instructional hours by attending six weekend sessions scheduled over approximately three months.

The first session for the spring semester 2014 is scheduled for Friday, January 17 from 6:00 PM to 10:00 PM, and Saturday, January 18 from 9:00 AM to 5:00 PM.

Enrollment Requirements:

Each participant must be currently employed and possess one of the following qualifications: Certified Dental Assistant degree, dental assistant with at least two years hands-on dental assisting experience, or a Board Certified Dental Hygienist. If you have any concerns, please contact our office prior to registering for the program. **Your paid tuition reserves your space in the program.** Please be advised that enrollment is limited and registrations are processed in the order received.

Course Credit:

Grades for this certification program are based on competence and attendance. Attendance is mandatory at all sessions. Any missed instructional session will result in a "0" and may warrant a withdraw from the program. **You can not makeup any missed sessions - no exceptions**! In the event of an emergency, you must contact your instructors by phone prior to class. An IUSD certificate of completion will only be granted to those who pass all proficiency exams and met the attendance requirement.

Program Location:

Indiana University School of Dentistry
IUPUI Campus
1121 West Michigan Street
Indianapolis, IN 46202-5186
Room S315, 3rd floor laboratory

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Enrollment Information:

The course syllabus and all study materials will be mailed UPS to each fully paid participant approximately two weeks prior to the first session. Each student will need a 3-ring binder for their study materials. To secure enrollment in this program, please register early and forward a check payable to "IU," and your completed registration form and mail to:

Indiana University IU Conferences
PO Box 6212
Indianapolis, IN 46206-6212

Register online! It's faster, more secure and you receive an instant confirmastion and invoice/receipt. You can use your check and/or your credit card. You must register online if you choose to pay by credit card. Please go to:

http://go.iu.edu/92P

Create an account and complete the registration process. If you need to set up a payment plan, please indicate, "Pay Later" and call 812-855-4224 to make arrangements. You must make a downpayment of $400 prior to the start of the class to receive your study material.

Course Dates and Times:

Spring Semester 2014

Students must attend all of the following sessions:

Orientation and Entrance Exam:
Friday, January 17, from 6:00 pm - 10:00 pm
Saturday, January 18, from 9:00 am - 5:00 pm

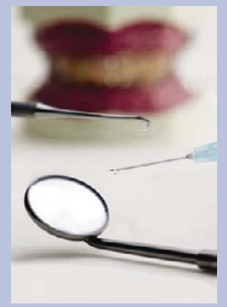
Remaining Sessions are from 9:00 am until work is completed (usually by 5:30 pm):

Week 2 – Jan 25
Week 3 – Feb 8
Week 4 – Feb 22
Week 5 – March 8
Week 6 – March 22

Tuition:

$1,350.00 for each participant from each office. All checks payable to *Indiana University* (IU) must accompany a completed registration form. Credit cards are also accepted. Tuition includes study materials, lab supplies and equipment, and parking permit. All registrations received after January 1st will be assessed a $50.00 late processing fee.

Refund Policy:



No refunds will be issued for cancellations or no-shows after January 1, 2014. All cancellations are calculated beginning at 5:00 pm on the first Friday of each course. There will be a $50 cancellation fee.

Instructors:

All sessions will be taught by IUSD Faculty under the direction of Dr. George W. Willis. For further information, please contact the Continuing Dental Education office at 888-373-4873 or 317-278-9000.

Suggested Reading:

- Wheeler's Dental Anatomy
- Phillip's Elements of Dental Materials for Dental Hygienists and Assistants

This program is offered every spring and fall semester. Check the IUSD Continuing Education website for future dates.

Registration Form:

Name: _____

Home Address: _____

City: _____

State: _____ Zip: _____

Cell Phone: _____

Email: _____

Employer: _____

Office Address: _____

City: _____

State: _____ Zip: _____

Office Phone: _____

Study packet will be shipped UPS to work address
(No P.O. Boxes)

Limited attendance. Groups are assigned based on availability and a first come first serve basis. If there is a a specific date conflict, please contact the CE office.

Payment:

- ❑ EFDA - $1350
- ❑ Typodont - $325 (optional)

To pay with a check or money order, please complete this registration form and mail to:

Indiana University IU Conferences
PO Box 6212
Indianapolis, IN 46206-6212

To register online with either a check or a credit card, please go to the following webiste and complete your registration online:

http://go.iu.edu/92P

EFDA Participants: By submitting this application, I affirm that I have read and agreed to the cancellation policy, and hereby accept the terms of enrollment and attendance described in this brochure.

Participant's Signature: _____

Doctor's Signature: _____

Hotel Information:

Please visit www.indy.org for hotel information. If you need assistance, please contact the CE office at 317-278-9000.

Indianapolis Map:

Coronal Polishing and Fluoride Application Certification:

IUSD Continuing Education offers certification courses for coronal polishing and fluoride application. The majority of the course is completed online.

For information on these courses, please visit the IUSD CE website at http://ce.iusd.iupui.edu

http://ce.iusd.iupui.edu

Indiana University School of Dentistry
Office of Continuing Education
719 Indiana Avenue, Suite 209
Indianapolis, IN 46202

INDIANA UNIVERSITY
SCHOOL OF DENTISTRY
Office of Continuing Education
IUPUI

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Spring 2014

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Indianapolis, IN