Practice Management

Videorecordings

Dr. Christensen’s most frequent failures and how to avoid them. c2001. 1 DVD (60 min.) + 1 booklet WU77 D756 2001

Dr. C’s fantastic practice-building techniques. c2005. 1 DVD (60 min.) + 1 booklet WU77 D7563 2005

Practice Management

E-Books


Practice Management

Reserves Books

Practice management for the dental team by Betty Ladley Finkbeiner, Charles Allan Finkbeiner. 7th ed. c2011. WU77 F499o 2011 (includes disk)

Practice Management

Reference Books

Transitions : navigating sales, associateships & partnerships in your dental practice by Roger K. Hill. C2006. WU77 H645t 2006 REFERENCE

Valuing a practice : a guide for dentists by Larry R. Domer and Randall Berning. c2006. WU77 D668v 2006 REFERENCE

Practice Management Web Resources

This document developed by the ADA’s Council on Dental Practice contains a list of websites of interest to the practicing dentist. Many of the links point to ADA resources, but there are also links to business administration, human resource management, financial planning, legal resources, and tax information. http://www.ada.org/prof/resources/topics/dentalpractice_sites.pdf

Continuing Education Requirements for Dental Professionals – State of Indiana http://www.in.gov/pla/2393.htm

Membership benefits from the Indiana Dental Association http://www.indental.org/?action=main_benefits

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Indiana University School of Dentistry Library
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Practice Management Books in the IUSD Library

The ADA practical guide to creating an employee office manual by American Dental Association c2011 WU77 A1917 2011

The ADA practical guide to HIPAA compliance: privacy and security kit by American Dental Association c2010 WX173 A512 2010

The ADA practical guide to starting your dental practice by American Dental Association c2010 WU77 S796 2010

The administrative dental assistant, 2nd ed. by Linda J. Gaylor. WU90 G287a 2007 (includes disc)

CEO crash course : a dentist’s guide to practice leadership developed by American Dental Association, c2006 WU77 C11 2006 (2 copies)

Communicating in dental practice : stress-free dentistry and improved patient care by Ruth Freeman, WU77 F8553c 2006

Dental practice: Get in the game edited by Michael Okuji., c 2010 WU77 D4135 2010

Practice Management Books Cont’d

Dental reception and practice management by Glenys Bridges 2006 WU90 B851d 2006

Dentistry with a vision: Building a rewarding practice and a balanced life by Gerald I Kendall, Gary S. Wadhwa. WU77 K33d 2009

Electronic health records for allied health careers by Susan M. Sanderson. WX173 S216e 2009

Fast-track training : the basics for dental staff by American Dental Association, c2007. WU77 F2518 2007 (includes disk) (2 copies)

Guide to dental front office administration by Sharon E. Brown) c2009 WU77 B879g 2009 (includes disk)

HIPAA plain and simple: A health care professionals guide to achieve HIPAA and HITECH compliance by American Medical Association. WX173 H332h 2011

Managing a dental practice the Genghis Khan way by Michael R. Young. WU77 Y74m 2010

Managing health and safety in the dental practice by Jane Bonehill. WU77 B712m 2010

Practice Management Books Cont’d

The power of customer service : how to create happy, satisfied patients by American Dental Association, c2007. WU77 P887 2007 (2 copies)


Practice options for the new dentist : a how-to guide developed by the Department of Salable Materials and the Council on Dental Practice c2005. WU77 P895 2005 (2 copies)


Starting your dental practice : a complete guide by American Dental Association, Council on Dental Practice, c2007 WU77 S796 2007

Terminating employment in a dental office by American Dental Association. WU77 T319 2009